TICGL

Tanzania Investment and Consultant Group Limited | Tanzania Economic Research Institute (TERI)

TEMPLATE 1: TECHNICAL PROPOSAL

Research Partners for the TICGL Economic Policy Research Programme 2027

RFP reference TICGL/RFP/ERPS/2026/001 | Deadline 31 January 2027, 17:00 East Africa Time (EAT)

Instructions

- Complete every part that applies to your category (Category A: individual; Category B: firm or institution). Do not change the headings or the order.
- Type your answers in the response cells, or replace the text in a copy of this template. Respect the word and page limits.
- Save the completed template as a single PDF (maximum 10 MB), together with your attachments, and name it “Technical Proposal – [Applicant’s Name]”.
- The Technical Proposal must contain **no financial information**. Rates go in Template 2.
- Send both PDF files by email to economist@ticgl.com by 31 January 2027, 17:00 East Africa Time (EAT). Subject: RFP Application – Economic Policy Research Programme – [Applicant’s Name] – Lot [number]

Part A: Applicant Details (all applicants)

Applicant name (individual or firm)	
Category (A: Individual / B: Firm or institution)	
Lot(s) applied for **Maximum three, in order of strength**	
Contact person	
Email address	
Telephone / WhatsApp	
Physical address and country	
Website or professional profile link (if any)	
Languages (English, Kiswahili, other)	

How did you learn about this RFP?	

Part B: Individual Experts (Category A only)

Highest qualification, field and institution	
Total years of relevant research experience	
Current position and employer (if any)	
Summary of expertise in the selected lot(s) **Maximum 150 words**	
Analytical tools and software **For example Stata, R, Python, EViews, GAMS, SPSS, Excel**	
Availability for Programme workstreams **Full-time or part-time, and expected hours per week**	
Experience in Tanzania and East Africa **Maximum 100 words**	

Part C: Firms and Institutions (Category B only)

Legal name and registration number	
Year of establishment	
Type of organisation (consulting firm, university, think tank, other)	
Number of full-time staff and number of research staff	
Summary of relevant capabilities in the selected lot(s) **Maximum 200 words**	

Field data collection capacity **Enumerators, supervisors, digital data collection tools**	
Analytical tools and software used	
Key experts available for the selected lot(s) (name and position)	
Experience in Tanzania and East Africa **Maximum 100 words**	

Part D: Contribution Note (one per lot, maximum 2 pages each)

Copy this part for each lot you apply for. Write for TICGL's research team: be specific about what you would do in the Programme.

Lot number and name	
1. Understanding of the research area **Key policy questions and evidence gaps in Tanzania (maximum 300 words)**	
2. Proposed approach and methods **How you would study these questions (maximum 300 words)**	
3. Data, models and tools **Data sources, analytical models and software you would use**	
4. Relevant past work **Two or three examples and what they show**	
5. Proposed role in the Programme **Tasks you could lead or support, team members and time you can commit**	

Part E: Relevant Assignments

List up to eight assignments (individuals) or ten (firms, last five years). For firms, include a client contact.

No.	Assignment title	Client and contact	Year	Your role	Lot and relevance
1					
2					
3					
4					
5					
6					

Part F: Work Samples and Referees

Attach two work samples (individuals) or three (firms). Confidential work may be redacted.

No.	Title of sample	Year	Your role	Attached as
1				
2				
3				

Three professional referees:

No.	Name and position	Organisation	Email and telephone	Relationship
1				
2				
3				

Part G: Declaration

I/We declare that:

- The information and documents provided in this proposal are true, complete and accurate, and I/we understand that false statements may lead to disqualification or removal from the Programme.
- I/we have read and accept the terms of this RFP, including that admission depends on the Programme's needs and signature of a Partner Agreement.
- I/we have no actual or potential conflict of interest in relation to TICGL/TERI, except as disclosed below.
- I/we have not been debarred or sanctioned by any government, development partner or professional body, and have not been convicted of fraud or corruption.
- I/we consent to TICGL/TERI processing the personal data in this proposal for selecting and managing Programme partners, and to contacting my/our referees.

Conflicts of interest disclosed (write "None" if none)	
Name	
Position (firms: authorised representative)	
Signature	
Date	

Part H: Submission Checklist

Item	Individuals	Firms	Included (tick)
Parts A and G completed and signed	Yes	Yes	
Part B (individuals) or Part C (firms) completed	Part B	Part C	
Part D: contribution note for each lot (maximum three)	Yes	Yes	
Part E: relevant assignments	Yes	Yes	
CV or institutional profile	CV, 4 pages	Profile, 8 pages	
CVs of key experts (2 pages each)	Not needed	Yes	
Work samples	2	3	
Three referees (Part F)	Yes	Yes	
Legal and compliance documents	ID or passport; certificates	Registration; TIN; tax clearance; licence	

Item	Individuals	Firms	Included (tick)
No financial information included	Yes	Yes	