

# **Pre-Arrival Services**

- 1. Customized Itinerary Planning
  - Detailed schedule creation based on client's business interests
  - Arrangement of meetings with potential partners, government officials, and industry experts
- 2. Visa and Travel Assistance
  - Guidance on visa application process
  - Assistance with necessary documentation
- 3. Accommodation Arrangements
  - Booking of business-friendly hotels or serviced apartments

## **Arrival and On-Ground Services**

### Day 1: Welcome and Orientation

- 1. Airport Pick-up
  - Meet and greet at Julius Nyerere International Airport
  - Luxury vehicle transfer to hotel

### 2. Welcome Briefing

- Introduction to TICGL team members
- Overview of itinerary and services
- Provision of local SIM card and wi-fi hotspot device
- 3. Cultural Orientation Dinner
  - Traditional Tanzanian dinner with TICGL representatives
  - Brief introduction to local business culture and etiquette

## Your Gateway to Business Success in Tanzania TICGL info@ticgl.com | +255 768 699 002 | Dar es Salam, Tanzania



# **Day 2-5: Business Prospecting Activities**

- 1. Dedicated Personal Assistant
  - 24/7 availability for all client needs
  - Handling of scheduling and logistics •
- 2. Transportation Services
  - Chauffeured luxury vehicle for all business meetings and site visits •
  - Traffic navigation and time management •
- 3. Simultaneous Translation
  - Professional English-Swahili interpreter for all meetings •
- 4. Business Meeting Facilitation
  - Accompaniment to all meetings by TICGL business advisor
  - Real-time insights and advice during meetings •
  - Post-meeting debriefing and strategy discussions •
- 5. Site Visits
  - Arrangement and accompaniment to relevant industrial sites, office spaces, or retail • locations
  - Safety and security management during visits •
- 6. Networking Events
  - Organization of informal networking dinners with local business leaders •
  - Attendance at relevant business events or conferences happening during the visit

### Day 6: Wrap-up and Departure

- 1. Strategy Session
  - Half-day meeting with TICGL team to discuss findings and next steps
  - Preliminary action plan development •

### 2. Departure Assistance

- Hotel check-out support
- Airport transfer and check-in assistance •



## **Post-Visit Services**

- 1. Comprehensive Visit Report
  - Detailed summary of all meetings and site visits •
  - Analysis of gathered information and potential opportunities •
  - Recommendations for next steps
- 2. Follow-up Actions
  - Handling of any immediate actions required (e.g., sending additional information to contacts met during the visit)
  - Scheduling of video conference for further discussions and planning
- 3. Continuous Communication
  - Dedicated point of contact for any post-visit queries or requirements ٠

## Additional Services (As Needed)

- Legal Consultation: Brief sessions with local legal experts on specific regulatory questions
- Financial Advisory: Meetings with local banks or financial advisors
- Industry-Specific Tours: Visits to relevant trade shows, exhibitions, or industry hubs
- Leisure Activities: Organization of short tourist activities for any free time (e.g., visit ٠ to Dar es Salaam's highlights)

Throughout the entire visit, TICGL ensures that at least one, and when necessary, two or three team members are dedicated to the client's needs, providing seamless support and valuable local insights.

Go to the link and **Request Your Budget** filling the form on our erp system.